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| <b>Name of Committee</b>  | <b>8. The Committee of Statistics and Information</b>  |
| <b>Head of Committee</b>  | Dr Fahad Abdullah AlWadaani  |
| <b>Coordinator</b>        | Dr Imran Sabri**   |
| <b>Members</b>            | Dr Sayed Ibrahim   |
|                           | Dr Aisha Mazin Al-Zuhair   |
|                           | Dr Sara Sheri  |
|                           | Dr Muhammad Talha Khan   |
|                           | Dr Abdul Wahab   |
|                           | Dr Rabel Khwaja  |
| <b>Task and Functions</b> |  |
|                           | 1- Documenting the college biography.  |
|                           | 2- Assembling college internal regulations and the administrative decisions in a way that facilitates of reviewing them.   |
|                           | 3- Supervising on the college and academic staff accounts which are exist in the university website and performing a constituent monitoring on implementation and updating.  |
|                           | 4- Establishing a database and continuously updating it every semester (or two quarters), and it includes:   |
|                           | A- Gathering all data related to scientific publishing, authoring, translation, patents and services in academic departments in the college; through preparing charts and providing them for the committee of postgraduate studies and scientific research.  |
|                           | B- Preparing the charts containing student's number (including students with special needs) academic staff, technicians and administrators and providing them for the committee of development and quality assurance to connect them with the college needs of improvement.  |
|                           | C- Preparing the charts containing laboratories, offices, multi-purpose halls and different devices to provide them for the committee of development and quality assurance to connect them with the college needs of improvement and for the committee of safety and laboratories to take necessary recommendations about purchasing requirements. |
|                           | D- Preparing charts containing the names of external entities that have a connection with the college departments and its various programs, to provide them for the committee of cooperative training and community engagement to link it with the committee's different events and activities.  |
|                           | E- Preparing a guide of academic staff showing member's name, scientific degree, date of degree, place of degree, the department that s/he belongs to, research interests and his/her academic or consultation engagement with the other entities.   |
|                           | 5- Reviewing all referred documents form the college dean office to the committee to give opinions and necessary recommendations in this regard.   |
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| <b>Performance Indications</b> |  |
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|                                | 1- Establishing databases which are stated in the committee duties; or none.                   |
|                                | 2- Activating the websites of college academic departments.                                    |
|                                | 3- The number of established academic staff websites according to the total average.           |
|                                | 4- Preparing documents illustrate college biography that it is done by the committee; or none. |
|                                | 5- Preparing the academic staff guide; or none.  |
|                                | 6- Assessing the beneficiary form the college website.   |
|                                | 7- The percentage of beneficiaries' satisfaction form the committee events and activities.     |